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| **Conveyor Checklist** |

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| **Company:** | Click or tap here to enter text. | **Workstation Name:** | Click or tap here to enter text. |
| **Prepared by:** | Click or tap here to enter text. | **Department:** | Click or tap here to enter text. |
| **Date:** | Click or tap to enter a date. | **Document Number:** | Click or tap here to enter text. |

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| **“NO” answer indicates need for additional investigation.** | |
| * **Configuration:** Conveyor configuration (dimensions) based on amount and size of materials transported on conveyor to adequately convey and contain materials. | Select YES or NO. |
| * **Height and reach:** Conveyor height and reach allows operator to work from neutral position while standing: * Fixed height: 30” (need to consider influence of height and shape of material conveyed on the final actual conveyor height). * Adjustable height: range from floor 30” to 40”, accommodates 5th percentile female to 95th percentile male (need to consider influence of height and shape of material conveyed on the final actual conveyor height). * Reach zones for repetitive reaching to the conveyor within 18” of the front of the operator’s body. | Select YES or NO. |
| * **Foot clearance:** Adequate clearance for feet at floor level. * Commonly known as a “toe kick”, allow for 6” of vertical and horizontal clearance at floor level. | Select YES or NO. |